

**PAYETTE COUNTY DEPARTMENT
OF BUILDING SAFETY**

1130 3rd Ave. North, Room 107 PAYETTE, ID 83661
208-642-6018

BUILDING PERMIT APPLICATION

1. NAME OF PROPERTY OWNER: _____ PH# _____
2. ADDRESS OF BUILDING SITE: _____
3. NAME OF CONTRACTOR: _____ PH# _____
CONTRACTOR LICENSE#: _____ EXPIRATION: _____
CONTRACTOR'S ADDRESS: _____
CONTRACTOR'S E-MAIL: _____
4. SQUARE FOOTAGE AND DESCRIPTION OF BUILDING PROJECT: _____

5. ZONING DESIGNATION AT PROJECT SITE: _____
6. ESTIMATED COST OF CONSTRUCTION: _____
7. IS THE BUILDING SITE IN A FLOOD ZONE? YES NO
8. IS STRUCTURE CLOSER THAN 200' FROM PUBLIC LANDS? YES NO
9. SITE PLAN APPROVAL FROM IRRIGATION DISTRICT IS REQUIRED.
10. SEPTIC PERMIT: _____
11. DRIVEWAY ACCESS PERMIT: _____
12. ATTACH COPIES OF ANY SPECIAL APPROVALS OR AGREEMENTS WITH THE PLANNING AND ZONING COMMISSION OR THE BOARD OF COUNTY COMMISSIONERS.

APPLICANT SIGNATURE _____ DATE _____

NOTE: The County has adopted the following 2018 codes: International Building Code, International Residential Code, International Mechanical Code, International Fuel Gas Code, the International Energy Conservation Code, and International Fire Code. The Idaho Manufactured Home Installation standard is used for Manufactured Home placement, foundations and alterations. These codes and standards are available from the International Code Council (<http://www.iccsafe.org/>) and the Idaho Division of Building Safety (<http://dbs.idaho.gov/>). Mechanical Permits issued by Payette County. (208-642-6018). **PLEASE CALL 208-452-4946 TO SCHEDULE INSPECTIONS. INSPECTIONS MUST BE CALLED IN BEFORE 3:00 P.M. TO RECEIVE A NEXT-DAY INSPECTION. REQUESTS RECEIVED AFTER 3:00 P.M. WILL BE SCHEDULED FOR THE SECOND BUSINESS DAY.**

BY IDAHO STATE LAW YOU MUST CALL DIGLINE'S LOCAL ONE-CALL SYSTEM AT 811 AND WAIT FOR UNDERGROUND FACILITIES TO BE LOCATED/MARKED PRIOR TO DOING ANY ONSITE DIGGING.



BUILDING PERMIT SUBMITTAL CHECKLIST

RETURN WITH APPLICATION

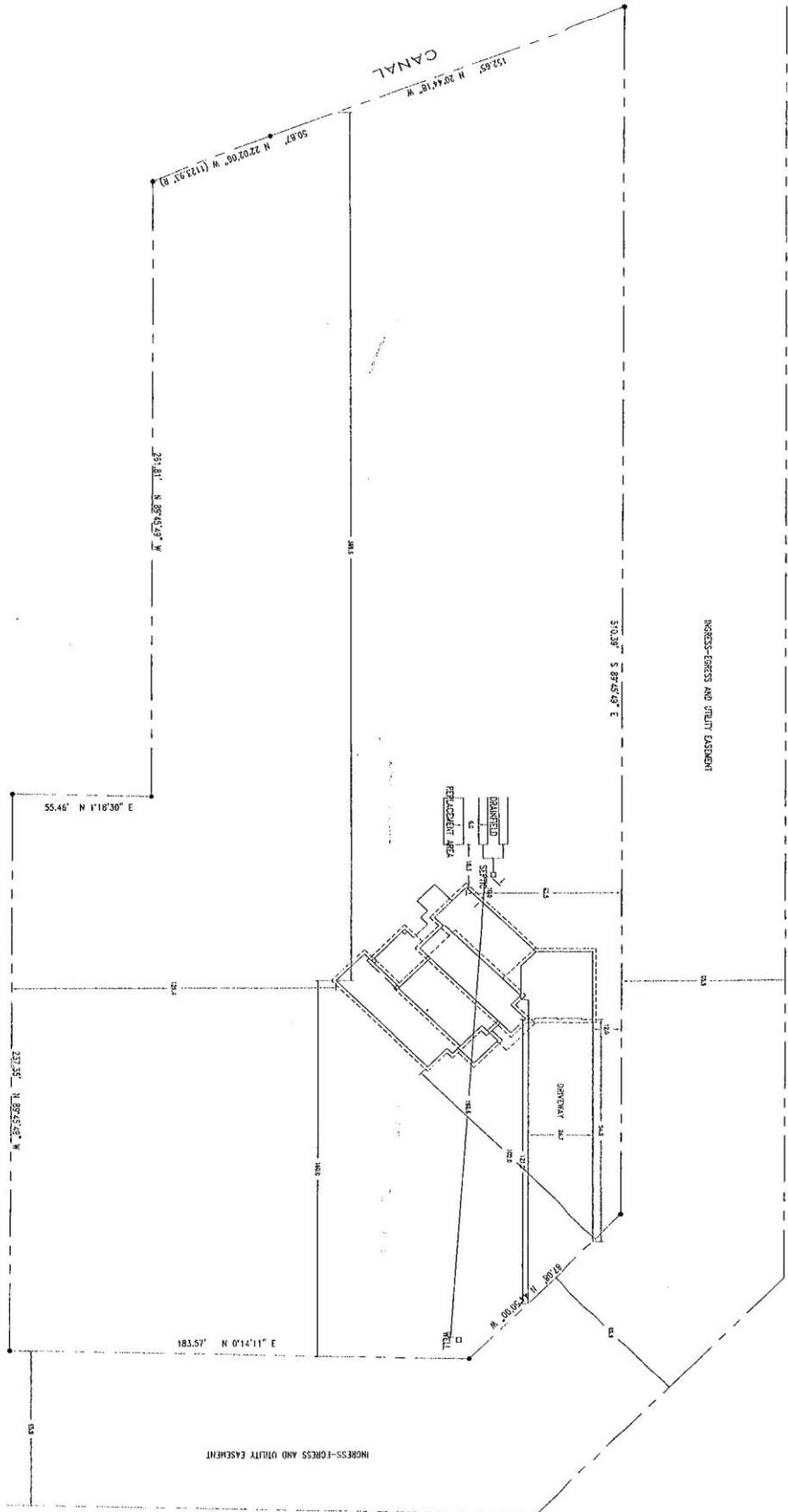
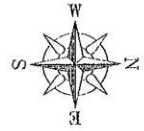
JOB ADDRESS _____

REQUIRED INFORMATION	MUST INCLUDE	INITIALS
		OFFICE USE ONLY
BUILDING		
PLOT PLAN (SITE PLAN)- 2 SETS W/DIMENSIONS TO SCALE AND SETBACK MEASUREMENTS	BOUNDARIES, STRUCTURES, DRIVEWAYS, EMERGENCY TURN AREA, SEPTIC, WELL, DITCHES, CANALS, CLIFFS (>1:1)	
*** BUILDING PLANS- 2 SETS TO SCALE. MUST MEET 2018 IRC/IBC (NO PENCILED IN REVISION)	PLANS: SITE, FOUNDATION, FLOOR ROOF FRAMING, FRONT ELEVATION, SHEAR COMPLIANCE (SEC. 602.10)	
MANUAL J, D, & S	ALL BUILDINGS HEATED	
LEGAL DESCRIPTION OF LOT, PROPERTY, EASEMENT(S)		
ADDRESS (IF ISSUED)		
FLOOD PLAIN	DEVELOPMENT APPROVAL, ELEVATION CERTIFICATE	
DRIVEWAY CULVERT PERMIT	PAYETTE COUNTY ROAD & BRIDGE- (208) 278-3402 HIGHWAY DISTRICT #1 (208) 278-3041 ITD (208) 334-8341	
SEPTIC PERMIT (NOT THE APPLICATION)	SWDH (208) 642-9321	
IRRIGATION SITE PLAN APPROVAL	BLACK CANYON (208) 459-4141 ALL OTHERS (208) 642-9424	
Other	ANY ADDITIONAL INFORMATION REQUESTED BY BUILDING OFFICIAL	

*** PLEASE ALLOW A MINIMUM OF **TWO WEEKS** FOR PLANS TO BE REVIEWED.
PAYETTE COUNTY BUILDING DEPARTMENT HAS THE RIGHT TO REQUEST ADDITIONAL
INFORMATION. INCOMPLETE APPLICATIONS WILL **NOT** BE ACCEPTED.

IF YOU HAVE BUILDING QUESTIONS YOU MAY CALL
DANNY LITTLE AT (208) 707-0725 OR JEFF DICKINSON AT (208) 707-0724

SAMPLE PLOT/ SITE PLAN



YOUR ROAD NAME

SCALE: 1"=20'

PLOT PLAN

PROJECT NAME

SCALE: 1"=20'

PLOT PLAN